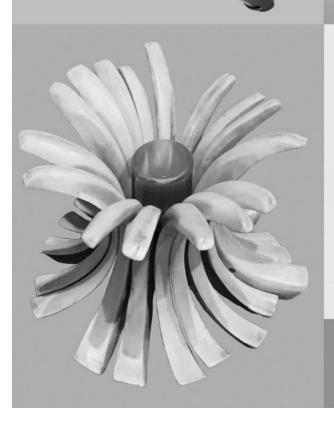
# Lyman Museum and Mission House





ANNUAL REPORT FISCAL YEAR 2021-2022

**GINNIE** KAPA Cloth made of tree bark Traditionally kapa was made and nalo (ners loncotts), p20 (4 levenores manuaries has we every rules memory as we Hanaian kapa is renown tabrics for its fire tabul a fabric produced from the inner bark of walke produced norm mermer bain or waune produced norm mermer bain or waune any tree). Making kapa involved cultivaling, then beating again to soft, soaking, then beating again to soft, soaking, then beating again to soft, soaking, then beating again to of DOUNded Kapa

## Aloha mai kākou!

The past two years have been difficult for everyone. In 2021 we had hoped to publicly commemorate the 90<sup>th</sup> anniversary of the founding of the Lyman Museum, but that celebration was not to be. We did not produce this type of annual report for the Museum in FY 2019-2020 or FY 2020-2021, but are pleased to be able once again to inform our members, donors, and the community at large about our recent accomplishments and prospects for the future.

In addition to what we relate in the pages that follow, the Board, staff, and volunteers of the Museum are very proud to acknowledge two enormous achievements realized during FY 2021-2022:

- (1) the opening of our spectacular new Island Heritage Gallery, the culmination of a decade of planning, fundraising, and hard work by many individuals which brought this unique gallery to life; and
- (2) the reaffirmation of our professional accreditation status by the American Alliance of Museums, following a year-long institutional self-study and subsequent assessment by the AAM. The Lyman Museum is one of only five accredited museums in the State of Hawai'i, and one of only twenty-five institutions in the United States to be continuously accredited since 1975.

So many great ideas, overdue repairs, and exciting new projects needed to be placed on hold during the pandemic! But circumstances also allowed us to carry out very deep cleaning and sanitizing of both the Museum building and the Lyman Mission House; a thorough clear-out and reorganization of work and storage spaces in the Museum; and a revision of Museum operations, admission hours and procedures, and other practices in observance of government health and safety guidelines for Museum personnel and visitors alike. We have found these developments to be of benefit to all.

Despite the ongoing presence of COVID-19 in our community and around the globe, we hope that the year ahead will bring with it the means (and the will) to minimize the pandemic's impact on lives and livelihoods—at least, in comparison with what already has been endured. The Lyman Museum 'ohana has eagerly resumed pursuing those great ideas, overdue repairs, and exciting new projects for the betterment of the community which the Lyman family so faithfully served in the 19<sup>th</sup> century. As Museum members and donors, your support will make it possible for our efforts to succeed ... and we are very grateful.

Mahalo nui, Barbara G. Moir, Ph.D. President and Executive Director

# Collections

We extend much aloha to our collection donors for fiscal year 2022! Their contributions and mindful giving of personal and family collections have added to new and updated areas of the Museum's collections scope and enhanced current collections. We use various themes as a framework for what we bring into our collections, which include the following:

- **Living on Hawai'i Island:** Family life, communities, religious life, gender, sports, recreation, class, leisure, crime, race, ethnicity, education, and demographic change
- **Working on Hawai'i Island:** Business, tourism, labor, transportation, scientific and technological development, and the changing economic base
- **Governing:** Electoral politics, citizen action movements, community organizing, and development of Hawai'i and Hawai'i Island

Contributions this year have ranged from photographic materials from the 1930s through 2006; a new publication in the Hawaiian language; historic ledgers of the Hilo Drug Co., 1896—1950; and stationery from the Hilo Hotel.

## Mahalo nui loa to this year's collection donors:

Robert Beebe	Thalia D. Naidu
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The Museum exists to collect, preserve, and exhibit artifacts, artwork, and memorabilia relating to the culture, art, and historical heritage of Hawai'i.

# Archives

**Research Requests**—During the past fiscal year, Museum Archivist Eric Page replied to eightysix research requests. This reference service is utilized by a diverse group of researchers, often remotely. Questions relate to the history of immigrants, education, sugar mill buildings and equipment, labor relations, and other aspects of Hawai'i history. Our photographs and library resources were the most utilized. The largest number of requests for primary resources included the David and Sarah Lyman papers, Hilo Boarding School records, and the Hamakua Sugar Company records.

Volunteer Projects—Archives volunteers contributed weekly to several ongoing projects:

· Terri McGuire catalogued relevant books and transcribed Rev. David Lyman letters

• Teri Spinola-Campbell catalogued in detail hundreds of John Howard Pierce photographs and transcribed various documents

• Maureen Ota-McClure scanned John Howard Pierce photographs and transcribed Rev. David Lyman letters

 $\cdot$  Mary Ann Warfield organized and catalogued hundreds of maps, architectural plans, and technical drawings

**Archives Online Special Exhibits and Presentations** -The Museum's website now includes a growing number of historical themes and individuals that feature archival documents, including a regular series of Online Archives Special Exhibits. The Archives also contributed to "Ua Hilo 'ia i ke Aho a ke Aloha," an online interactive story map about Hilo. Three presentations were provided for a total of forty people. In October 2021, the Association of Hawai'i Archivists sponsored a "Virtual Tour of Lyman Museum Archives," in which twenty-three people participated online. In March 2022, ten students and their professor from the University of Hawai'i-Hilo joined with Lyman Museum staff in a conversation about museum careers for their online Professional Practice Class. In June 2022, five students and two teachers from Hilo Intermediate School visited the Archives in person for a Summer Enrichment Program about nature and the built environment.

**Professional Activities**—Archivist Eric Page was elected to the Board of Directors for the Association of Hawai'i Archivists in February 2022, and for the sixth consecutive year served as a judge for the annual Hawai'i History Day in March 2022.

The Museum exists to maintain a standard of excellence and professionalism, seeking to improve, progress, and realize our full potential as a museum.

## Archives, continued

## **New Acquisitions**

The Archives acquired numerous separate items during the year, and created five new groups of items:

 $\cdot$  Ledgers of the Hilo Drug Co.: The thirteen enormous bound volumes (1896 to 1950) with handwritten prescriptions will require preservation and transcription before research is viable

 $\cdot$  Papers of Stanley R. Spinola: World War II-era correspondence, photographs, and military-related emblems

 $\cdot$  Records of the Big Island Press Club: Organizational files, program booklets, and monthly newsletters beginning in 1967

• Records of the Hamakua Sugar Co., 1971 to 1994: Five boxes of safety-related files, 150 production videos, and about 200 slides and photos

• Slides by photographer Thalia D. Naidu, 1970 to 1998: 240 color images of cultural events such as the Merrie Monarch Festival, paniolo rodeos, and volcanic eruptions

# **Education and Public Programs**

The Museum's mission "to tell the story of Hawai'i, its islands and its people" is carried out in large part through the provision of exceptional learning experiences to Hawai'i's students of all ages. In FY 2022, owing to the COVID-reduced number of off-campus visits possible for Hawai'i's schools, the Museum provided educational tours of its galleries and the Mission House to 919 students from schools and student programs throughout the State and across the country, together with their teachers and chaperones. The majority of schools we serve are located on Hawai'i Island, but schools from the neighbor islands and the U.S. mainland are also represented. The ages of these students range from pre-kindergarten through university level.

In FY 2022 the Museum again was the fortunate recipient of a focused donation from Museum member (and former volunteer docent) Dr. Patricia E. Saigo, the purpose of which is to help subsidize the provision of our public programming. This grant was the fourteenth consecutive such donation by Dr. Saigo. These programs, usually offered on Monday evenings and Tuesday afternoons throughout the year, comprise lectures, performances, demonstrations, "talk story" sessions, book signings, and other presentations of community interest on Hawai'i-related topics. Although the pandemic affected our ability to schedule programming at the usual semi-monthly level, in FY 2022 this abbreviated series featured the following:

## Education and Public Programs, continued

### Patricia E. Saigo Public Program Series FY 2022

*Connecting the Kingdom: The Hawaiian Monarchy's Sailing Vessels 1790--1840*: Dr. Peter Mills *Sailing the* Golden Rule, *Historic Peace Boat, from Hawai'i to California in 2021*: Kiko Johnston-Kitazawa

Landing Places of Hāmākua: Kiko Johnston-Kitazawa



# **Road Scholar Program**

For many years the Museum has operated as a provider of Elderhostel (now Road Scholar) programs in the State of Hawai'i, leading participants in unique learning experiences on the islands of Hawai'i, Maui, O'ahu, Kaua'i, and Moloka'i. In FY 2022 the Museum conducted two offerings of "Best of Hawai'i, Maui, Kaua'i, and O'ahu" and one offering of the Moloka'i portion of "Exploring Four Islands from Volcanos to Pearl Harbor." Income from these Road Scholar programs contributed significantly to the Museum's FY 2022 revenues.

The Museum exists to educate and encourage awareness of our heritage through visually exciting and interpretive exhibitions, informative tours, special programs, and activities.

# Visitor Services and Volunteers

Throughout FY 2022 the Museum's visitor levels continued to be severely affected by the COVID-19 pandemic. During this period we happily welcomed more than 8,000 general admission visitors, including a few groups of cruise ship passengers and individual visitors from ships in port—all following CDC health and safety guidelines. Visitor Services staff, including full-time Museum Assistants, serve regular Museum visitors as well as student tours, groups of ship visitors, and other group tours; their responsibilities include admission, public information assistance, providing guided tours of the Museum galleries and the Mission House, conservation activities, service in the Museum Shop, daily sanitizing of public surfaces, and security measures for the Museum and Mission House. This year we welcomed a new Museum Assistant, Reese Sako.

During the past fiscal year a total of twenty-two much-appreciated volunteers assisted the Museum on a weekly or monthly basis with school and ship tours, public tours of the Mission House, admissions, visitor hospitality, newsletter production, Archives projects, Saigo Series evening programs, and general office tasks. In addition, our volunteer Board of Trustees provided many hours of assistance to the smooth functioning of the Museum. In all, more than 2,100 volunteer hours were contributed.

# Facilities, Physical Plant, and Grounds

**Mission House** - The solar fan in the House attic ceased working during the year and was contracted to be replaced in July 2022.

Several of the historic window shutters on the House—some of which dated to the 1930s and were repaired and repainted in 1980—have continued to deteriorate and need to be replaced. Because the House is listed on both the National and State Registers of Historic Places, any such work must be carried out by a qualified historic carpenter to meet historic preservation standards. A quote of \$1,969 to replace one pair of shutters was received—to be hand built and as close to historically accurate as possible—and the work will be carried out in October 2022. Because several other pairs of shutters also require replacement, additional funding must be sought.

The foundation under the makai side of the House still needs to be reinforced. Earlier buttressing of the Haili Street-makai column of the first- and second-floor lanai has temporarily halted further settlement of the foundation wall, but a more comprehensive and long-lasting treatment is overdue, for which funding will be sought.

# Facilities, Physical Plant, and Grounds, continued

**Museum** - Even as our extraordinary new Island Heritage Gallery opened to the public in March 2021 (at a cost exceeding 2.5 million dollars, one million of which was covered by State Grants-in-Aid), we discovered that the remainder of the Museum's physical plant and facilities were feeling the effects of age and desperately needed our attention ... and further fundraising efforts, as supply and labor costs continue to rise.

The air conditioning system—crucial for a museum requiring strict environmental controls has needed work for years, during which time we have been able to afford only piecemeal repairs. Two condenser leaks found in December were corrected in January. Earlier estimates for replacing the existing system need to be updated and the necessary funding secured.

The lighting bulbs and fixtures in our Earth Heritage Gallery—originally installed in 2001 began failing in early 2022. Although we have been able to jerry rig replacements from offisland vendors, an upcoming meeting with Kona Coast House of Lights will give us a more reliable, accessible on-island source for replacement bulbs and fixtures.

The original copper gutters on the main museum building have developed serious leaks which require timely attention. A scope of work and cost estimate will be produced, funding sought, and repairs scheduled.

One of our greatest facilities needs is for additional storage space for collections artifacts and other objects. The most efficient way to create this space is through the purchase and use of compact storage units, similar to those generously donated to the Museum's Archives several years ago. Unless we are fortunate enough to receive a new equipment donation of this kind, we will need to seek quotes for purchasing and installing such units and to source funding in FY 2022-23.

As if we didn't have enough challenges relating to the physical plant itself of the Museum, in May—July 2021 it was discovered that the Museum's water usage level was unusually high. This was determined to be the result of non-Museum personnel availing themselves of access to our water supply through exterior sources. The removal of exterior faucet handles and the installation of spigot locks solved the problem and water usage returned to normal.

The Museum exists to serve as a learning and resource center for those seeking information, entertainment, and knowledge.

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**Staffing**—Jill Maruyama, Curator of Collections, Exhibits and Facilities, retired in July 2021 after more than 26 years of exemplary service. The recruitment process for a new Curator concluded with three finalists interviewed, and the successful candidate was Julie Kamiyama. She joined the Museum staff in March 2022.

David Hotchkiss, Facilities Assistant, retired in November 2021 following more than seven years of devoted work. We have not been able to hire a replacement to date; some of his duties have been contracted out to the Arc of Hilo.

# Donors and Members Listing: July 2021 — June 2022

# If it were not for our donors, members, and volunteers, the Lyman Museum would not be where it is today.

# Mahalo nui loa for your continuous and generous support.

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## Lyman House Memorial Museum - Statements of Financial Position

## For the Fiscal Year — July 1, 2021 - June 30, 2022

(The complete audit report with notes is available on request)

Assets	2	022	 2021
Cash and cash equivalents	\$	319,796	\$ 237,389
Inventory		12,083	11,844
Investments		5,211,070	6,297,488
Buildings and equipment, net		3,172,057	3,371,204
Land		200,000	200,000
Other		1,044	 27,355
Total assets	\$	8,916,050	\$ 10,145,280
Liabilities and Net Assets			
Current liabilities	\$	59,660	\$ 158,437
Net assets			
Net Assets - Unrestricted	\$	3,645,319	\$ 3,689,355
Net Assets - Temporarily restricted		109,144	136,092
Net Assets - Permanetly restricted		5,101,926	 6,161,396
Total net assets	\$	8,856,389	\$ 9,986,843
Total liabilities and net assets	\$	8,916,050	\$ 10,145,280

## Lyman House Memorial Museum—Statements of Revenues and Expenses

### All Funds - For the Fiscal Year ended June 30, 2022

(The complete audit report with notes is available on request)

#### **Revenues**

Contributions & Fundraising		\$	276,065	
Programs		\$	504,334	
Admissions & Museum Shop Sales		\$	77,430	
Membership Dues		\$	21,390	
Investment Income		\$	271,065	
	Total Revenues	\$	1,150,284	
Fyrances				
<u>Expenses</u>				
Program Services		\$	676,643	
Gift Shop Cost of Sales		\$	17,656	
Fundraising Expenses		\$	7,113	
Administration		\$	334,972	
Depreciation		\$	203,118	
	Total Expenses	\$	1,239,502	
<u>Total Expenses</u>				
Operating Loss		\$	(89,218)	
Decline in Market Value of Investments		\$ (1,043,932)		
Total Loss for the Year		\$ (1,133,151)		







"... here might be located a collection of objects of historical interest connected with the life of Hawai i, and where also meetings of an historical or educational character might be held. It is hoped that in anything connected with this house a broad and generous spirit may prevail and that it may through its activities become an educational center of real worth to all the people of Hilo."

- Letter of invitation from Etta W. Sloggett, Mabel L. Wilcox, and Elsie H. Wilcox (the daughters of Enima Lyman Wilcox, last living child of Sarah and David) to prospective members of the Lyman House Memorial Committee, Jan. 16, 1931

Illustration of the whaleship Averick, the vessel that brought David and Sarah Lyman to the Sandwich Islands in 1832